

**33rd Annual School Nurse Orientation**  
**New York State Association of School Nurses**  
**including presentations by New York State Education Department**

*The Lodge  
Welch-Allyn Conference Center  
Hillrom Inc.  
Skaneateles, New York  
August 7–9, 2023*

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**School Nurse Orientation is a professional development conference for full time registered professional nurses who are new to the specialty practice of school nursing.**

The conference begins at 8:00 a.m. on Monday, August 7th, and ends Wednesday, August 9th at 4:00 p.m.

*This nursing continuing professional development activity was approved by the Pennsylvania State Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation for 17.25 contact hours.*

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## Program Objectives

***Prepare for the specialty practice of school nursing, highlighting the nurse as a member of the educational team.***

- Conference Overview
- Standards of School Nursing Practice
- New York State Education Department, Student Support Services
- Documentation
- Immunizations

***Explore key issues in developing an effective school health services program.***

- Physical Examinations
- Medication Administration
- Legal Issues
- Concussion Management

***Heighten awareness of common illnesses and chronic diseases seen in the school health office. Understand federal and state mandates related to students with special needs.***

- Communicable Disease
- Abdominal Assessment
- Diabetes
- Asthma
- Anaphylaxis

***Understand state-mandated health screening programs, including specific screening procedures.***

- Vision
- Hearing
- Neuro Assessment

***Understand appropriate, safe practices for school nurses and school districts. Enhance assessment skills. Manage school health services.***

- Otitoscopic Examination
- Emergency Preparedness
- Management of School Health Services

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For questions about the School Nurse Orientation program, objectives, or contact hours, please contact  
Olga Jeanne Dolly, MSN, FNP-C, SNT, SNO Chair

Email: [snorientation@nysasn.org](mailto:snorientation@nysasn.org)

Phone: 315-276-5669

**School Nurse Orientation Faculty**

**Olga Jeanne Dolly MSN, FNP-C, SNT**  
School Nurse Orientation Chair NYSASN  
Medical Director  
Indian River Central School District

**Lou Ann Gleason MSN, RN**  
NASN Director NYSASN  
Supervising Nurse South Jefferson CSD

**Constance Griffin BS, RN, NCSN, AE-C**  
Zone 5 Representative NYSASN  
Valley Central SD School Nurse/Nurse Coordinator

**Gail Hall DPL, RN**  
Public Relations Chair NYSASN  
Retired Spencer Van Etten CSD School Nurse

**Patricia Hartman BSN, RN**  
Promotional Chair NYSASN  
Retired NYCDOH School Nurse

**Karen Hollowood BSN, MEd, RN**  
Associate in School Nursing NYSED

**Jill McCarney MA, BSN, RN**  
Zone 1 Representative NYSASN  
Lead Nurse Manhasset UFSD

**Melissa Trau BSN, RN**  
NYS Center for School Health Director

**The Lodge at Welch-Allyn**

School Nurse Orientation is held at The Lodge at Welch-Allyn, a state of the art conference facility situated in a relaxing natural setting in the town of Skaneateles, just outside of Syracuse, New York. The Lodge is known for its world-class cuisine and friendly staff.

**Accessibility**

This program is being conducted at a facility that meets the accessibility needs of individuals with disabilities who will be attending this program. Please notify Registrar Olga Jeanne Dolly, prior to your arrival, if you have any special needs regarding accessibility. If special accommodations such as interpreters, large print, or Braille materials are needed, individuals should contact the New York State Education Department at (518) 474-0933.

**Please Note:**

There are no family activities available at Welch-Allyn Lodge; however, the village of Skaneateles is a popular summer destination, located on beautiful Skaneateles Lake.

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**Accommodations**

A limited number of rooms at the Hilton Garden Inn have been reserved at a special rate for conference attendees. Reservations must be made by 7/5/23 in order to obtain the special conference rate.

**Hilton Garden Inn**

74 State Street, Auburn, NY  
888-728-3027

[Click to book online.](#)

Reservations may be made by calling the Hilton Garden Inn Auburn at 888-728-3027 by July 5, 2023, or online at [Click to book online](#). When making reservations, please provide arrival date, departure date, and Group Special Rate Code SNO823.

*(Note: Uppercase letter O, not a zero.)*

**Registration**

Participation in School Nurse Orientation is limited to registered professional nurses, nurse supervisors or nurse practitioners. School Nurse Orientation is a professional development conference for registered professional nurses who are new to the specialty practice of school nursing. Registrants will be accepted on a first-come, first-served basis. Preference is given to school nurses with less than three years' experience. If space is available, school nurses with more experience will be accepted.

It is the responsibility of the school nurse applicant to be sure the school district business office has mailed all forms and fees to the correct address. Questions may be directed to the conference registrar Olga Jeanne Dolly at [registrar@nysasn.org](mailto:registrar@nysasn.org) or by phone at 315-276-5669. Participants must attend the entire conference to receive a Certificate of Attendance.

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**Fees**

On or Before 7/15/23:

NYSASN Member \$500 / Non-member \$550

After 7/15/23:

NYSASN Member \$525 / Non-member \$575

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**Payment**

Payment can be made online with a credit card as part of the registration process. Participants also have the option to pay by check or purchase order. Please make all checks payable to NYSASN.

Mail check/purchase order, along with a copy of your confirmation email, to:

Olga Jeanne Dolly, Registrar

81 Rowley Street

Gouverneur, NY 13642

Purchase orders may be emailed to [registrar@nysasn.org](mailto:registrar@nysasn.org), and are due no later than August 1, 2023. You are not considered registered for the conference until payment has been received.

Conference fee includes all materials, continental breakfast, lunch, and two breaks each day. Lodging fees are separate from the conference registration fee. Hotel information can be found [here](#). Please be sure to provide a current, active email address. If you do not receive an email acknowledgment, with additional conference information, within two weeks of submission, contact registrar Olga Jeanne Dolly.

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**Refund Policy**

Refund of conference registration fee will be made only if notice of cancellation is received by registrar Olga Jeanne Dolly, at [registrar@nysasn.org](mailto:registrar@nysasn.org), no later than August 1, 2023. Please leave an evening phone number. There is a \$25.00 fee for all refund requests. No refunds will be granted after 8/1/23.



Registration Form

Name \_\_\_\_\_

Name as you would like it to appear on your badge \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School District \_\_\_\_\_

County \_\_\_\_\_ Daytime Phone ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_

Alternate Email \_\_\_\_\_

*Please be sure to include a current, active email address as all correspondence regarding the program will be sent via email.*

Level:  Preschool  Elementary  Middle School  High School  Pre-K/K-12

Position:  SN  SNT  Nurse Supervisor  Nurse Practitioner  Other \_\_\_\_\_

Start Date as School Nurse: \_\_\_\_/\_\_\_\_/\_\_\_\_ NYS RN License # \_\_\_\_\_

Previous experience as a nurse: Number of years \_\_\_\_\_

Please list any special dietary needs \_\_\_\_\_

Payment Enclosed:  Check  Money Order  Purchase Order

Amount Enclosed: ON or BEFORE 7/20/23  \$500 (NYSASN Member)  \$550 (Non-member)  
AFTER 7/20/22  \$525 (NYSASN Member)  \$575 (Non-member)

**Mail completed registration form and payment to:**

Olga Jeanne Dolly, Registrar  
81 Rowley Street  
Gouverneur, NY 13642

*NYSASN will be following the COVID protocols established by the NYSDOH. Appropriate measures have been put in place by Welch Allyn–Hillrom for your safety. Please be prepared to wear a mask and show proof of COVID vaccine immunization.*