



Friends of Camp Little Notch
110 Spring St., Saratoga Springs, NY 12866
friendsofcln.org | camplittlenotch.org

Licensed Medical Professional

Are you ready to inspire girls in an authentic wilderness setting this summer? Are you in need of a summer job? Then check out Camp Camp Little Notch, located in the the Adirondack region of eastern New York. CLN offers a fun and safe environment for girls to learn, grow, and experience the outdoors. We are looking for female staff to fill the position of Licensed Medical Professional. Check us out at camplittlenotch.org to apply online. Please send questions and/or application to campdirector@camplittlenotch.org.

The mission of Camp Little Notch is to provide opportunities for girls to practice living in harmony with nature, each other, and themselves.

Description:

The Licensed Medical Professional is responsible for ensuring the health and safety of campers and staff and the maintenance of sanitary living conditions throughout camp. The LMP reviews all camper and staff medical forms, shares pertinent information as necessary, conducts health screenings of arriving campers, and oversees the distribution of all camper and staff medications. The LMP is first responder in the case of a medical emergency.

Responsibilities:

1. Screening incoming campers according to doctor's orders, recording temperatures, and evidence of lice and/or athlete's foot, updating health cards via intake interviews with the camper's parents.
2. Checking, refilling and placing first aid kits in vehicles, units, buildings and program areas.
3. Preparing first aid kits for out-of-camp trips or overnights, as requested.
4. Checking camp for cleanliness in the following areas:
 - Dining hall and kitchen
 - Refuse disposal areas
 - Shower area
 - Waterfront
 - Health Center
 - Unit living areas
5. Creating an incentive/reward program to encourage campers and staff in units to keep unit areas clean.
6. Developing health related activities.
7. Scheduling doctors appointments, and informing Camp Director who will make transportation arrangements.
8. Participating in the planning and implementing of all-camp activities.
9. Serving a role model and guiding campers and staff in appropriate behavior, language, attitudes and activities.
10. Model valuing and appreciating differences in individuals.
11. Treat all campers with respect and dignity.
12. Maintain positive attitude and relationships with staff and campers.
13. Practice good health habits.



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14. Caring for campers and staff housed in the Health Center due to illness/injury when the RN is not available. Supervising camper's self-administration of medication per physician's orders.
15. Taking responsibility for maintaining cleanliness and orderliness in the infirmary, to include changing beds and washing linens, and keeping kitchen and bathroom areas clean during the day.
16. Maintaining a written inventory of infirmary supplies and informing the Camp Director when supplies are running low.
17. Keeping records and logs as requested.
18. Serving as a member of the Emergency Response Team, and forming the communication link between the Camp Director and the RN's, updating them on camper and staff health status as necessary.
19. Striving to function as an effective member of the camp staff team by:
20. Maintaining excellent communication with campers, parents and other staff.
21. Participating in staff meetings, Emergency Response Team meetings, unit meetings and other meetings as requested.
22. Taking an active role in the continual evaluation of campers, programs, and staff.
23. Participating and assisting in the training required prior to the camp season.
24. Other duties as assigned by the Camp Director.

Qualifications:

- Belief in, adherence to, and a willingness to promote the mission of Friends of Camp Little Notch.
- Acceptance and appreciation of all people and the ability to live and work with children and adults of backgrounds, life experiences, and identities.
- Ability and desire to live and work in a tight-knit, diverse, community
- Passion for youth development, environmental sustainability, and diversity education.
- Willingness and ability to share skills and traditions, and to learn new skills and philosophies.
- Maturity and good judgment.
- Love of people and the ability to put their needs before her/his own.
- Excellent communication skills, and a willingness to work as part of an effective camp staff team.
- Previous camp experience and/or experience supervising children (or equivalent).
- Knowledge of camp program standards, safety rules, and progressions specific to her areas of responsibility.
- Ability to respond with calmness and good judgment in a crisis situation.
- Registered nurse or MD or EMT licensed to practice in the state of New York. Current Wilderness First Aid/CPR certification required.
- Good driving record, current driver's license and the ability to operate a 15-passenger van.
- Minimum age 21 years.

Essential Functions:

The tasks and responsibilities that a LMP would have to perform, with or without reasonable accommodation, include:

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers.



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- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- Ability to endure standing for long hours and doing activities such as running, bending, stooping, and stretching.
- Ability to traverse varying terrain, from flat to hilly, while moving with campers from one activity to another.
- Operate with daily exposure to the sun, heat, and varying environmental conditions.
- Ability to live and work in a camp setting with children and adults 24 hours a day, with a minimum of privacy, while maintaining a high level of energy, enthusiasm and a good sense of humor.